



MINUTES

**REGULAR MEETING OF THE BOARD OF DIRECTORS
November 13, 2020**

A regular meeting of the Board of Directors of the Yuba County Resource Conservation District was held on the above date, commencing at **9:34 A.M.** The meeting was conducted by Zoom Video Conference and Audio Teleconference.

The Yuba County Resource Conservation District supports the orders and directives from the California Department of Public Health and the California Governor’s Office in the effort to minimize the spread of the Coronavirus (COVID-19).

Governor’s Executive Order N-29-30 enables meetings of legislative bodies to be conducted by way of teleconference.

ROLL CALL

<u>Directors</u>	<u>Present</u>	<u>Absent</u>
Alyssa Lindman (President)	X	
Gary Fildes	X	
Deborah Aseltine Neilson	X	
Doug Neilson	X	

Staff in Attendance

Jeanene Upton

PUBLIC COMMENT

None.

DISCUSSION ITEMS

1. Receive an update on recent grant awards

Board President Lindman updated the Board on the Cal Recycle and DOC Grants.

2. Work Plan Discussion

Under discussion, Board President Lindman provided a summary of the scope of work and specific tasks under the DOC Grant.

She also suggested we look a potential training available to the Board and Jeanene Upton and indicated she was interested in an introduction to QuickBooks class and Website Management. Perhaps Director Fildes and Jeanene Upton could also take an Introduction to QuickBooks class. We also have Monarch training as well. Let me know if you are interested in any other training opportunities.

We currently have \$1500 in the budget for training purposes.

Ms. Lindman also advised she is working with Kellie at Sutter County Resource Conservation District to possibly share a part time staff member and looking at perhaps working with AmeriCorps and other organizations who may be able to pay for a portion of their wage.

3. Discussion on purchasing office equipment and software

Under discussion, Board President Lindman advised that these items have been previously approved in the budget:

- Shared printer with Yuba Watershed Protection & Firesafe Council
- Look at setting up separate bank account/handling re occurring charges
- Prepaid Credit Card
- Laptop Purchase
- Look at cost for Insurance Coverage
- Cost for Associated Memberships (NARCD and SDRMA }

4. Staff and Board Training Opportunities

This was covered under Item 2 of the Agenda

5. Board President's Report

- 2020 Local Agency Biennial Notice for Conflict of Interest Code
- Re-Appointment of Directors Deborah Nielson and Gary Fildes

6. Directors Comments and Reports

Director Fildes reported on the following:

- We currently have \$17,477.10 in cash deposited with the County

Director Aseltine Neilson reported on the following:

- Inquired about the past meeting minutes
- Spoke with Cathy LeBlanc about potential burning of leaves, chipping and limbs at the Biomass Facility and how to move forward
- Will be providing an article to the Board on how a group of homeowners in Rough and Ready received a grant for wildfire mitigation

No other reports were provided

ADJOURNED AT 11:10 A.M.