

## MINUTES

### SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE YUBA COUNTY RESOURCE CONSERVATION DISTRICT

9:30 am Friday June 12, 2020

Held via Zoom

President Alyssa Lindman called the meeting to order at 9:40 AM.

#### **A. ROLL CALL**

Roll Call:

<b>Directors</b>	<b>Present</b>	<b>Absent</b>
Director Alyssa Lindman	X	
Director Gary Fildes	X	
Director Deborah Aseltine Neilson	X	
Director Doug Neilson		X

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#### **ACTION ITEMS**

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#### **B. CONSENT ITEMS:**

**Director Aseltine Neilson made a motion to accept the minutes of the May 8 Regular Board Meeting as presented. Director Fildes seconded. The motion passed with unanimous consent.**

#### **C. FINANCIAL REPORT**

Director Fildes reported that one check was received in the last month, and he will have the County provide us with a check for our membership dues. After the dues, we have approximately \$1700 in our County account. Also, the County charges \$0.39 per check written, and he asked for 3 blank checks up front to save future trips into the County Building. Only 3 of the Board are authorized to sign checks and checks need to have a majority of the Board members signatures (currently 2+) to be valid. When all 4 members are authorized, checks will need 3 signatures.

**Director Aseltine Neilson made a motion to accept the financial report as presented. President Lindman seconded. The motion passed with unanimous consent.**

#### **D. REVIEW AND VOTE TO APPROVE OF YCRC-D-NRCS-CARCD MEMORANDUM OF AGREEMENT**

President Lindman was able to speak with Litza and Tony at NRCS regarding the MOA, and they clarified that all the “responsibilities” listed in the MOA are based on our capacity and funding. While there was no issue with approval of the MOA, it was suggested that we ask the NRCS for a written copy of what was conveyed to President Lindman verbally. President Lindman agreed to ask NRCS for it.

**Director Fildes made a motion to accept the MOA with the caveat that we would like something in writing that addresses our concerns about our responsibilities under the MOA. President Lindman seconded. The motion passed with unanimous consent.**

#### **E. DEVELOPMENT OF YCRC-D-DOC FINANCIAL ASSISTANCE PROGRAM GANT APPLICATION.**

The Board engaged in a general discussion of the DOC FAP, what’s involved, and what we are expecting to gain from any monies awarded. Specifics to

1. the application itself

President Lindman has started to develop a narrative for the application that concentrates on where we are and why we need this money. This isn’t exactly what the application is asking for but she feels it is important that the DOC understand our circumstances.

2. the budget previously developed by President Lindman/Steve Andrews.

The budget still needs to differentiate between monies being provided by various agencies, so it is obvious that we are not asking the DOC to cover tasks already being paid for by, or indicated in applications to, other grants. The budget will be developed in detail once the annual work plan is completed and the tasks will be carried out by Directors Fildes and Neilson.

3. the RCD’s annual work plan which will be used as the basis for the annual work plan needed for the application.

President Lindman reported that she had started working on the work plan but stated that there is still information missing, notably in the timing of phases (and what the phases would be) for the foothill cleanup project. Because of various technical issues involving dissemination of the AWP to the rest of the Board, the Board was not prepared to discuss the AWP in-depth. Director Fildes stated that the foothill cleanup project was still very much a work in progress and he indicated that at some point over the next year we should be able to solidify details of the full plan and to present it to YWA for funding. The DOC grant would allow us to identify and detail the need, identify who needs the program, and finally, to identify long term funding options to pay for the program. It was decided that we would submit our annual workplan as is although it does contain more information than the application is asking for. Director Aseiline Neilson will take the AWP as it currently exists and edit it to include the information discussed during this meeting, and to format it to what the DOC FAP expects.

Because the application deadline is 2 weeks away, the Board chose to schedule another special meeting in which everyone will present their parts of the application and it can be approved (via resolution) and submitted. President Lindman will work on the narrative, Director Aseiline Neilson will work on the work plan and, once those are finalized, Directors Fildes and Neilson

will work on the budget. It was agreed to meet again in a week (6/19), and it's expected that a full application will be available for Board approval.

**F. ADJOURNMENT**

With no further business before the Board, **Director Fildes motioned that the meeting be adjourned. Director Aseltine Neilson seconded, and the motion passed by unanimous consent.** The meeting adjourned at 10:46 AM.