



MINUTES

**REGULAR MEETING OF THE BOARD OF DIRECTORS
February 12, 2021**

A regular meeting of the Board of Directors of the Yuba County Resource Conservation District was held on the above date, commencing at **9:32 A.M.** The meeting was conducted by Zoom Video Conference and Audio Teleconference.

The Yuba County Resource Conservation District supports the orders and directives from the California Department of Public Health and the California Governor’s Office in the effort to minimize the spread of the Coronavirus (COVID -19).

Governor’s Executive Order N-29-30 enables meetings of legislative bodies to be conducted by way of teleconference.

ROLL CALL

<u>Directors</u>	<u>Present</u>	<u>Absent</u>
Alyssa Lindman (President)	X	
Gary Fildes	X	
Deborah Aseltine Neilson	X	

Staff in Attendance

Jeanene Upton

Other in Attendance

Brandon Johnson, NRCS

Dane Wadlé, CSDA

PUBLIC COMMENT

None.

UPDATE ON NRCS (National Resources Conservation District)

Mr. Brandon Johnson from NRCS, reported we had our second batching/selection period on January 29 for the National Air Quality Incentive. We had 117 applicants total for Yuba and Sutter Counties; 16 of them were for Yuba County and 11 were selected for funding. We have another batching/selection period coming up on March 3 -we have approximately 5 applications

that will roll over into that period from Yuba County; there are 36 other applications and most of these are for water conservation practices.

Director Aseltine Neilson requested a copy of the list of who was approved. Mr. Johnson will see if they can compile a list and get it back to us.

APPROVAL OF CONSET ITEMS

1. Approval of the minutes of the September 11, 2020 Regular Meeting, January 8 Regular Meeting and January 14, 2021 Special Meeting, as corrected.

Upon a motion made by Director Aseltine Neilson, seconded by Director Fildes, and unanimously carried, the Board approved the minutes as corrected.

DISCUSSION ITEMS

2. **Consider approval of California Special District Association's Membership and Website Grant**

Mr. Dane Wadlé, CPFO, Senior Public Affairs Field Coordinator – Sierra Network provided the Board with an overview of the “Pay What You Can Membership” and Website Grant Application.

Upon a motion made by Board President Lindman, seconded by Director Fildes, and unanimously carried, the Board approved a membership fee of \$40 for membership through December 31, 2022 and directed Jeanene Upton to prepare and submit the grant application for the website.

3. **Financial Repot**

Director Fildes indicated there was no report provided by County at this time. Jeanene Upton advised she was working on setting up Quickbooks training with Dewaina.

4. **Update on Working Group Meeting to be held on February 22, 2021**

Board President Lindman reported that NCRS and both Yuba County and Sutter County Resource Conservation Districts will be holding a Conservation Local Meeting on February 22, 2021. Yuba County will be from 2:00 – 4:00 pm and Sutter County will be from 10:00 am – 12:00 pm

5. **Consider adopting Resolution No. 21-3 authorizing electronic funds transfer**

Director Fildes advised that the County was not able to execute electronic funds transfers - all transfers would have to be done via a warrant. He indicated he would double check with the County to verify this was correct.

6. Consider approval of 2021 Proposed Budget and Work Plan

Under discussion and upon motion by Board President Lindman, seconded by Director Fildes, and unanimously carried, the Board approved the 2021 Proposed Budget and Work Plan with suggested edits. The budget and workplan are attached as Exhibit A1 and A2, respectively.

7. Consider approval of Banking and Reimbursement Policy

Upon motion of Board President Lindman, seconded by Director Aseltine Neilson, and unanimously carried, the Board approved the Banking and Reimbursement Policy. The policy is attached as Exhibit B.

8. Insurance Update

Board President Lindman advised we have no other option but to proceed with submitting a Property /Liability Program Application with Special District Risk Management Authority (SDRMA) for our required insurance needs.

Upon motion by Board President Lindman, seconded by Director Fildes, and unanimously carried, the Board approved submitting the Property/Liability Program Application with Special District Risk Management Authority and directed Jeanene Upton to begin the application process.

9. Board President's Report

- Reminded Board to turn in their Form 700 to Clerk of the Board by the end of March
- Inquired if Director Aseltine Neilson could return the boxes of documents to the office by the end of the month

10. Directors Comments and Reports

Director Aseltine Neilson suggested getting Adobe installed on the laptop. Board President Lindman suggested also getting a virus checker like Norton's Anti-Virus software. The Microsoft operating system may have come with a virus checker. Jeanene Upton will check the laptop to see if a virus checker is already on the computer.

Director Fildes inquired if we heard back from the contractor with an estimate for cleaning up the six properties that were looked at. President Lindman advised she should hear something today.

Board President Lindman advised we missed the April grant deadline from YWA to be included in the IRWM Project – we will have to wait to apply again in September for the foothill property clean-up program. She also advised that we need to find funding for a long-term program we can run every year.

Director Fildes inquired if the Cal Recycle Program extends into the foothills. Board President Lindman advised that guidelines say farm and ranch cleanup only; she indicated she would reach out to them to check. YWA can assist with funding through the IRWM process or assist us to find other funding options.

No other reports were provided

ADJOURNED AT 11:19 A.M.